

**CRANWELL BEFORE AND AFTER SCHOOL CLUB BOOKING FORM**



CHILD'S NAME

CLASS

DATE OF BIRTH

Please tick below the sessions you would like for your child to attend

Day	Breakfast Club 07:30 - 08:45 £5.55 per session	After-School Club 15:05 – 17:30 £8.55 per session
Monday	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	<input type="checkbox"/>	<input type="checkbox"/>
Friday	<input type="checkbox"/>	<input type="checkbox"/>

I intend to use a Childcare Voucher from the following provider:

Fideliti  Sodexho

Edenred  Kiddivouchers

(If you are already with another provider for your Childcare Vouchers please contact the school to discuss if we can consider adding them to this list).

Other (please state)

**Please do not send any payments with this booking form.**

After Booking Forms have been sent to school, and you have been provisionally allocated a place, a 'Before and After School Contract' outlining your fees, BACS Payment Instructions and payment due dates will be sent home.

To secure your child's place, payment must be received by the school within 10 days, otherwise the place will be offered to another child.

A place is only secured when the contract and payment have been received by the school. You will receive an email confirming your place.

Fees are payable (half termly) in advance, and must be paid by the due dates listed on the Contract. Fees must be paid by BACS. Failure to pay before the due date may result in your child's place being cancelled. If places are not available, you will be contacted by email and your child placed on the waiting list.

**LATE COLLECTION FEE**

Collection after 17:30 will incur an extra charge of £5.  
Collection after 17:45 will incur a charge of £10.  
If a child is not collected by 18:00 a charge of £25 will be incurred.  
Late collection payments must be paid with your next due payment.

**CANCELLATION/LEAVING SCHOOL NOTICE**

**1 MONTH CANCELLATION NOTICE MUST BE GIVEN. SESSION CHARGES FOR THE MONTH CANNOT BE WAIVED**

Fees will be reviewed annually by the school governors.

**Please note:**

**Before and After School Club is term time only.** The provision is not available on school training days nor during the holiday periods.

Before School Club includes toast, cereals and fruit.

After School Club snack is included.

Completed forms must be returned to the school office or emailed to [bookings@cranwell.lincs.sch.uk](mailto:bookings@cranwell.lincs.sch.uk)

Name of parent

Email Address:

AS PARENT OF THE CHILD ABOVE I CONFIRM THAT I REQUIRE THE SESSIONS TICKED ABOVE

.....(signed by parent)

Date: